

# Compliant Fire Damper Reports

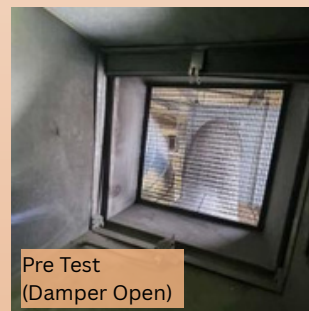


Your Quick Guide on What to Expect in a Compliant Fire & Smoke Control Damper Function Testing Report

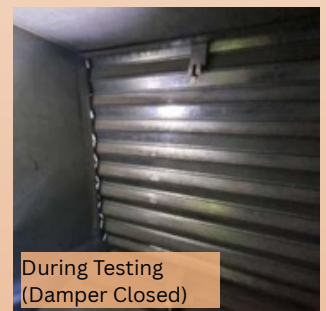
*A good contractor report should have clear and detailed information that is easy to read and reference - enabling you to demonstrate compliance. As a minimum, this should include:*

- **Location, ID, and type of fire or smoke control damper:** ideally, these would be asset tagged and referenced in the report to make future damper inspection and testing easier and consistent.
- **Access status:** Either accessed or not, with resolutions if no access was possible, including clear photos.
- **Inspection notes:** Additional information relevant to the damper for example, if Tek screws are present.
- **Remedial actions:** Resolutions for any inaccessible or failed dampers or any non-compliances noted, such as duct requiring cleaning or fire compartment breaches needing repairs.
- **Photos:** Preferably photos showing the damper or location pre-test, during testing and post testing clearly showing the damper in both the open and closed positions.
- **Test results:** **Pass** or **Fail**. This must be clear.
- **Sign-off:** Including supervisor name and signature, ideally time and date stamped.

**We offer a free report checking service, send your existing fire damper report to [reportchecker@swiftclean.co.uk](mailto:reportchecker@swiftclean.co.uk)**



Pre Test (Damper Open)



During Testing (Damper Closed)



Post Test (Damper Open)



Down the Duct (Duct condition)

